224 Aspen Grove Way
Severance, CO 80550

Kenneth Riley

Kennethmriley@Gmail.com
(970) 672-7241

EDUCATION

University of Massachusetts Amherst — **Isenberg School of Management**
Bachelor of Business Administration — *Finance Major, Graduated May 2015*

- Cumulative GPA: 3.70 — Finance GPA: 3.91

SOFTWARE PROFICIENCIES

- Microsoft Excel
- Precision LM
- SQL
- QuickBooks
- Shopify
- Sales Force
- SBO2000
- LLM AI Prompts

WORK EXPERIENCE

KB Custom Ag — **340 South Elm St., Eaton CO**
Accounting Manager — *March 2024 - August 2024*

- Identified gaps in internal accounting processes, suggesting and implementing change to better enhance controls and compliance
- Overhauled Accounts Payable department, training new staff and building SOPS to eliminate erroneous payments and significantly material late fees or finance charges
- Created an extremely robust Structured Finance (Loan/Lease) Amortization Calculator & Financial Model from scratch
- Identified gaps in reconciliation process of balance sheet items, suggesting various ways to address potential oversights
- Managed a team of three and facilitated a team environment of collaboration, growth, respect and camaraderie
- Taught my team how to utilize Large Language Model AI tools (Microsoft Copilot) to resolve issues with advanced excel formulas, and or gain familiarity with database language and queries.

SS&C Technologies — **1114 Avenue of the Americas, New York NY**
Associate Manager – REIT Services — *January 2022 – March 2024*

- Managed a small team to perform loan accounting and financial reporting for Hedge Funds and various Private Debt Funds
- Directly managed three multimillion-dollar revenue relationships through frequent communication, weekly meetings, and accounting deliverables
- Produced accurate and timely Month & Year End closes, reconciliations, and financial statements for all clients, ensuring adherence to ASC 606 and SOX
- Pioneered expansion into the consumer loan space, successfully implementing our first Consumer Loan Client with portfolios containing more than 60,000 loans
- Served as the lead for four successful implementations of new clients in 2022 and created custom reporting packages to serve various client needs based on portfolio composition and accounting policies

Plain Jane **480 E. 58th Ave., Denver CO**

Wholesale Divisional Manager *March 2021 – December 2021*

- Hired as first dedicated wholesale personnel to build a B2B division
- Calculated Cost of Goods Sold to build a commission/compensation structure
- Developed business strategy, established SOPs, identified real time bottlenecks and inventory needs while proposing cost-effective, real-time solutions
- Analyzed Products with significantly large or small margins, seeking to identify cost-saving synergies or potential formulation errors
- Trained and managed Plain Jane's wholesale team
- Served as lead for all Expos and Conventions, educating consumers and networking with large prospective clients

No Barriers USA **317 Stover Street, Fort Collins CO**

Senior Accountant *September 2017 – July 2020*

- Ownership of Month End Close process, account reconciliations and financial statements
- Produced a weekly cash flow analysis and transferred cash balances as needed to maintain operations and AP
- Responsible for Payroll for 20 salaried employees, and various hourly contractors
- Produced and analyzed monthly Finance Committee reports
- Served as team's ad-hoc problem solver, budget and reporting specialist
- POC and leader of internal audit process with Eide Bailly, receiving cleanest findings in the history of the organization
- Created and distributed monthly department-specific reporting packages to all department heads, and analyzed material budget vs actual variances in collaboration
- Trained and managed our AP/AR bookkeeper

Merrill Lynch **3555 Stanford Road, Fort Collins CO**

Client Associate – Wealth Management *July 2016 – September 2017*

- Successfully passed the Stock Broker Certification Exams (Series 7 & 66)
- Managed client relationships for advisors with books totaling $200MM
- Analyzed client asset allocations based on current portfolio, risk tolerance, and investment objectives
- Provided transactional support for a variety of products including but not limited to equities, bonds, mutual funds, and annuities

SS&C Technologies **1114 Avenue of the Americas, New York NY**

Staff Accountant – REIT Services *June 2015 – April 2016*

- Recorded daily Trade and Cash activity for mREIT clients, produced daily journal entries, reconciliations, as well as various client specific reports
- Collaborated with Director to build out SS&C's original residential mortgage loan shadow servicing process and standard reporting package