



Senior Services Social Worker for Holocaust Survivor Program (Part-Time)

Function: To provide services for Holocaust survivors to maximize their ability to remain independent in their own homes.

Responsibilities:

- Case management for all survivors and their families
- Develop and coordinate monthly social programs in person or on Zoom
- Advocate for the needs of the survivors to community service agencies and to the Conference of Jewish Material Claims Against Germany
- Complete all detailed reports and tracking of services to the Claims Conference and State on a quarterly basis
- Administer annual survey to survivors
- Complete accurate and detailed record of expenses
- Develop and implement budget
- Approve all service expenses for payment
- Complete functional assessments
- Provide direct response to calls for information and assistance to all Holocaust survivors residing in Mercer County
- Abide by the rules and regulations of the Conference of Material Claims against Germany
- Works closely with the head of finance

Qualifications:

- Master's Degree in social work preferred
- Minimum of one year working with seniors
- Knowledge of community resources, flexibility in scheduling, creativity in program development, counseling knowledge, basic computer competency
- Flexibility with respect to work assignment in accordance with agency need

Supervision Given: Volunteers

Supervision Received: Director of Senior Services and Case Management

PART-TIME, 15-20 hours/week

Please submit cover letter and resume to human resources: BarbaraR@jfcsonline.org.