

Alexa Kahn

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EDUCATION

Tulane University, A. B. Freeman School of Business

New Orleans, LA

Bachelor of Science in Management, Major: Finance, Minors: Psychology and Accounting

May 2022

Overall GPA: 3.8/4.0;

Business Major GPA: 3.8/4.0

- Distinguished Scholars Scholarship Recipient, Dean's List, Tulane Honors Program, Samuel Lemberg Scholarship
- Relevant Coursework: Financial Management & Advanced Financial Management, Business Analytics, Statistics for Business, Financial/Advanced Managerial/Intermediate Accounting, Investments in Equities, Venture Capital & Private Equity, Investment Banking

Burkenroad Reports

January 2021 – May 2021

Equity Analyst

- Selected as one of 40 students to participate in a nationally acclaimed program whose reports are distributed to 20,000+ investors
- Researched and reported on East Group Properties, Inc. (NYSE:EGP) with a team of undergraduates including interviewing top management, visiting company sites, and publishing an investment report
- Performed due diligence, produced cash flow and earning models, and developed detailed financial spreadsheets built on financial projections for East Group Properties, Inc.

EXPERIENCE

Lazard Frères & Co

June 2021 – August 2021

Financial Advisory Control and Reporting Intern

- Automated data management and analysis tools using PowerBI and SAP AFO to directly support the Financial Advisory business
- Created weekly, monthly, and quarterly dynamic reports for senior management, regional heads, and financial controllers to allow for informed strategic planning
- Executed UAT tests and documented results to harmonize Global Financial Advisory internal controls and processes
- Led team of six interns to effectively complete capstone presentation on the benefits of a hybrid work environment

Gotham City Networking, Inc.

January 2020 – Present

Content Development/Social Media Intern

- Develop Gotham's social media presence through content and strategic timing of posts to gain more recognition for the company
- Execute social media calendars for LinkedIn, Facebook and Twitter posts to increase weekly impressions and meeting attendance

Jessica Klein eCommerce and Online Marketing Consulting

May 2019 – September 2019

Digital Marketing Consultant Intern

- Created and executed site optimization to increase site traffic and generate new business within the client's market
- Audited clients' marketing strategies and assisted with maximizing their presence online through competitor analyses
- Analyzed engagement by using Google Analytics to track success of sites

Peretz, Resnick, Mitgang & Marcus, LLP

June 2018 – August 2018

Accounting Summer Intern

- Managed and supervised other interns to implement recordkeeping retention program for business financial documents
- Assisted staff accountants with preparing spreadsheets, formatting data and providing summaries

LEADERSHIP AND COMMUNITY SERVICE

Pi Beta Phi Fraternity, Director Member Finances

January 2021 – Present

- Prepare annual budget, monthly status reports, and monthly chapter Financial Statement for charges
- Manage all credit card payments, track all approved invoices, member balances and reimbursements efficiently and accurately
- Actively work with members to find financial solutions for their specific needs regarding financial assistance

MoneyGirls, Campus Strategist

August 2020 – May 2021

- Implemented campus outreach programs and social media campaigns aimed at helping young women negotiate finances
- Identified frequently asked questions about personal finances to promote financial independence among young women

Green Wave Ambassadors, Campus Tour Guide

October 2020 – Present

Best Buddies, Treasurer and Volunteer

August 2019 – May 2020

Skills: Proficient in Excel, SPSS, SAP, Tableau, Stata, Alteryx, Spanish, Microsoft Applications