

Elisabeth M. Vieselmeyer, CFRE
84 Chapel Road, Waccabuc, NY 10597
(917) 572-5483 • emvieselmeyer@gmail.com

Qualifications

- Certified Fund Raising Executive (CFRE)
- Over fifteen years of progressive non-profit fundraising and management experience
- Driven, strategic thinker focused on impact and innovation

Professional Experience

Volunteer New York!, Tarrytown, NY

Director of Development, October 2017-Present

- Lead all aspects of fundraising and cultivation, as well as development-related communications, resulting in a 25% increase in individual donations.
- Manage annual award's breakfast benefit for over 600 guests, raising over \$250,000 and exceeding revenue goals.
- Partner with the Executive Director and Board of Trustees to establish and cultivate relationships with funders.
- Create comprehensive development campaign and monitor metrics to track the effectiveness of fundraising goals.

The Children's Village, Dobbs Ferry, NY

Director of Foundation and Government Relations, January 2016-September 2017

- Oversaw all foundation and government fundraising, resulting in new and increased funding for child welfare, juvenile justice, immigration programs and capital projects, including a Gold Prize Nonprofit Excellent Award.
- Worked in partnership with the administrative team to develop and expand initiatives that advanced the agency's mission, and reported quarterly to the Board of Trustees.
- Managed grants and contracts for affiliate agencies Bridge Builders and Harlem Dowling, as well as merger with Inwood House.

Assistant Director of Development, July 2014-December 2015

- Cultivated and stewarded new and increased funding from private, corporate, and family foundations and government agencies.
- Coordinated contracting process with program and finance staff.

Grant Manager, September 2010-June 2014

- Managed and executed proposals, applications, reports, budgets, acknowledgments, and other correspondence.
- Hired Grant Writer and increased department's fundraising goals.

Lincoln Center for the Performing Arts, New York, NY

Grant Writer, January 2008-September 2010

- Worked as part of a four-person team to manage foundation and government grants, securing support for artistic, education, and community outreach initiatives.
- Drafted proposals, applications, reports, budgets, and acknowledgments, and conducted prospect research.
- Trained Development Assistant and supervised Institutional team during Director's leave.

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Development Assistant, Institutional Giving, November 2006-December 2007

- Provided administrative support, including coordinating major mailings, scheduling meetings, maintaining electronic and paper files, and preparing special event invitations.
- Maintained institutional giving database and tracked box office attendance, budget, and programmatic data for proposals and reports.
- Assisted with grant writing and related communication.

American Heart Association, Purchase, NY

Assistant to the Director of Corporate Events, September 2005-November 2006

- Organized logistics for the Westchester Region's Third Annual Go Red For Women Luncheon, First Go Red For Women Fashion Fling, and 2006 Wear Red Day.
- Updated donor contact information, income, and activity in agency database.
- Coordinated written and verbal communication with donors, volunteers, and sponsors.
- Managed daily phone calls, meeting logistics, finances, filing, and supply orders.

Education

Support Center for Nonprofit Management, New York, NY

Executive Leadership Certificate, Summer 2010

Purchase College, School of Continuing Education, Purchase, NY

Certificate in Fundraising and Board Management, Spring 2007

State University of New York at Buffalo, Buffalo, NY

Bachelor of Arts, Summa Cum Laude/Phi Beta Kappa, May 2005

Majors in Communication and Photography; Minor in Art History

Professional & Volunteer Affiliations

Association of Development Officers, Board Member, July 2021-Present

Impact100 Westchester, Grant Review Committee Member, January 2019-Present

Girl Scouts Heart of the Hudson, Co-Leader, October 2019-Present

Association of Fundraising Professionals, Westchester Chapter

- Treasurer, January 2015-December 2018
- Board Member, March 2014-December 2014

Grant Professionals of the Lower Hudson, Member, 2013-2015

Technical Skills

Microsoft Office Suite, Salesforce, Raiser's Edge, Bloomerang, Foundation Directory Online, and government grant management platforms (Federal, State etc.)