

# KATE KOLBELL

**Email:** kate.kolbell@gmail.com **Mobile:** (917) 903-9556

**LinkedIn:** www.linkedin.com/in/katekolbell  
New York, NY 10025

---

## PROFESSIONAL SUMMARY

---

A highly motivated, Network+ and CCNA Cyber Ops certified professional aspiring to be a Cyber Security analyst. Demonstrated strong work ethic, diligence, and resourcefulness as a research assistant for 4+ years. Seeking a position in the Cyber Ops industry.

---

## TECHNICAL SKILLS

---

**Networking** – TCP/IP protocols, DHCP, DNS, network design, network implementation, network hardening, subnetting

**Operating Systems** – Windows, Linux, Cisco IOS, OS virtualization

**Languages and Scripts** – Web Design HTML/CSS, Javascript, JQuery, Batch Script, Bash Script

**Software/Applications** – Windows OS, Unix, Windows Server, Active Directory, Virtualization, VMWare, Wireshark, Mobile Device Management, writing and executing SQL queries, knowledge of Input/Output redirects in Unix, experience using pipes in Unix, knowledge of files and process, directory structure, cryptography, endpoint threat analysis, network intrusion analysis, incident response, attack methods, data and event analysis, host based analysis, security monitoring

---

## EDUCATION

---

### PER SCHOLAS

*Networking and Cyber Security Training*  
*Valedictorian*

Brooklyn, NY  
November 2018

### NEW YORK CODE AND DESIGN ACADEMY

*Web Development Training*

New York, NY  
October 2017

### NEW YORK UNIVERSITY SILVER SCHOOL OF SOCIAL WORK

*Master's in Social Work*

New York, NY  
May 2015

### BRYN MAWR COLLEGE

*Bachelor of Arts in Psychology/Minor: Japanese Studies, Cum Laude*

New York, NY  
May 2010

---

## EXPERIENCE

---

### BEFIT NYC

*Operations Manager*

New York, NY  
Jan 2018 – Present

- Conducting close surveillance of all patrons in the facility and in classes, and maintaining order in the facility
- Troubleshooting and configuring computer, music system, and security cameras
- Diagnosing and resolving software and hardware occurrences

### TRANSCRIPTION

*Freelance Transcriptionist*

New York, NY  
Oct 2014 – March 2018

- Transcribed audio and audio-visual interviews ranging from 5 to 125 minutes in length
- Maintained near-100% accuracy and met deadlines ahead of schedule
- Conducted research for psychology doctoral candidates
- Maintained strict confidentiality while working on Lucky 8 prison documentary series *60 Days In*
- Transcribed multiple interviews with entrepreneurs in technology

### THE BRIDGE, INC.

*Social Work Intern*

New York, NY  
Jan 2015 - June 2015

- Designed, co-lead, and trained other social workers in leading treatment groups in Cognitive Behavioral Therapy
- Lead and co-lead treatment groups in Trauma Recovery and Art Therapy
- Conducted individual therapy sessions with clients managing mental health and substance abuse disorders

### THE LEGAL AID SOCIETY

*Social Work Intern*

New York, NY  
Sept 2014 – Dec 2014

- Intermediated between lawyers and support agencies on behalf of clients
- Interviewed clients on site and at correctional facilities to compile background and behavioral assessments
- Negotiated terms of admission with administrators to enroll clients in rehabilitation facilities
- Expert in Microsoft Word

### NEW YORK UNIVERSITY COLLEGE OF DENTISTRY

*Social Work Intern*

New York, NY  
Sept 2013 – May 2014

- Participated in research projects, and interviewed clients at Bellevue Hospital's Program for Survivors of Torture