

# Danielle R. Costa

9 Chelsea Dr. Merrick, NY 11566 | Phone: (516) 721-0052 | E-mail: dcosta3124@gmail.com

**PROFILE:** Baruch accounting major with professional work experience in banking seeking entry level accounting position to gain audit experience.

## EDUCATION:

**Baruch College CUNY, New York, NY**  
*BA | Accounting Anticipated Graduation Fall 2018*

**Nassau Community College** Garden City, NY  
*AS | Accounting 2016*

## PROFESSIONAL EXPERIENCE:

**Bethpage Federal Credit Union, Seaford, NY**  
*Teller*

June 2016 - May 2017

- Check and cash processing
- Account analysis and reporting
- Assist customers with account services

**Merrick Sushi & Tea INC, Merrick, NY**  
*Server | Hostess*

October 2014 - June 2016

- All front of house duties
- POS processing online, phone and in house orders
- Marketing and advertising campaigns

**Hollister Co., Garden City, NY**  
*Sales Associate | Cashier | Greeter*

March 2013 - March 2014

- In store sales
- Customer Service
- Light housekeeping

## KEY SKILLS:

- Proficient in Microsoft Word and Excel
- Works great in high paced environment
- Excellent problem solving skills
- Team player; adapts quickly to change

## INTERESTS:

- Sudoku and crossword puzzles, drawing, and cooking