

**Alex Malpelli, CPA**

46 Parker Drive Morris Plains, New Jersey 07950 ♦ [ajmalpelli@gmail.com](mailto:ajmalpelli@gmail.com) ♦ (973) 997-2587

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**EDUCATION & CERTIFICATION**

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**Montclair State University, School of Business, Montclair, NJ** **2014**  
*Master of Science in Accounting*

**Quinnipiac University, School of Business, Hamden, CT** **2012**  
*Bachelor of Science in Accounting*

**Certified Public Accountant (CPA)**

**TECHNICAL SKILLS**

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- Extensive experience working with the following programs: Oracle, QuickBooks, Microsoft Office, CaseWare Working Papers, CaseView, ProSystem fx Engagement, ProSystem fx Tax, CFS Tax Software.

**PROFESSIONAL EXPERIENCE**

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**Citrin Cooperman & Company LLP, Livingston, NJ** **December 2016 – March 2017**  
*Business Advisory Solutions*

- Performed year-end work for individuals and several types of small businesses located in New York and New Jersey.
- Responsible for preparation of comprehensive financial statements under compilation and review engagements.
- Gained insight in areas of pass-through income by preparing 1120 and 1120S tax returns, along with partners' Schedule K-1s.
- Developed proficiency in payroll tax requirements by preparing federal and state tax returns.

**Rockefeller Group, New York, NY** **June 2015 – April 2016**  
*Development Accountant*

- Provided accounting, budgeting, and timely financial reporting for large-scale real estate development projects.
- Processed loan draw requests and capital calls, and maintained accurate debt and equity schedules.
- Tracked all project costs against contracts and pro forma financial statements to ensure budgetary compliance.
- Performed month, quarter, and year-end closings, and prepared comprehensive financial statements for development projects.
- Wrote memos to be issued to management regarding treatment of potential, one-time, or recurring transactions.
- Facilitated accounts payable by ensuring proper invoice-approval and timely payment to vendors and contractors.
- Reconciled intercompany transactions, and performed account consolidations when necessary.
- Ensured accuracy of real estate tax assessments prior to payment and expense-recognition.
- Created real estate tax schedules based on expense-recognition procedures and information on payments to districts.
- Assisted internal and external auditors with annual and interim audits.

**Friedman LLP, New York, NY** **November 2013 – June 2015**  
*Audit Associate*

- Responsible for multiple areas of audits, reviews, compilations, and tax-preparation for prominent real estate companies.
- Prepared audit engagement letters, management representation letters, and client correspondence forms.
- Performed materiality assessments at assertion and reporting levels for transactions classes, account balances, and disclosures.
- Performed internal control testing, including observation of work performed by client personnel and inquiry of management, regarding the assessment of the risk of material financial misstatement.
- Examined and analyzed accounting records, financial statements, and other financial reports to assess accuracy, completeness, and conformance to reporting and procedural standards.
- Gained understanding of how objectives of financial reporting and requirements of audits affect the selection and application of accounting principles.
- Acquired an understanding of tax regulations at federal and state levels with respect to various types of reporting entities.
- Responsible for the preparation of tax returns for corporations, partnerships, and high-net-worth individuals.
- Translated foreign-sourced financial data into FBAR and other GAAP-based reports.

**Fine Linen and Bath, Branford, CT** **April 2011 – August 2012**  
*Accounting Associate*

**Goldberg Realty Associates, West Caldwell, NJ** **May 2010 – August 2011**  
*Accounting Intern*